

What happens if attendance is persistently low?

If there is no sustained improvement following the meeting then we may ask Education Welfare to establish contact with you. This is because we want to fully develop the gifts and talents of your child. They will explore ways in which you can be given extra support and will monitor your child's attendance closely.

The Governing Body have agreed to adopt the Government initiative of imposing Penalty Notices in cases of persistent unauthorised absence and persistent lateness to Registration.

Student Rewards:

We will reward students who consistently have good attendance and punctuality to school. These rewards may be celebrated as individuals or within your child's form group.

Rewards consist of:

- Verbal Praise
- Certificates
- Attendance Gift Packs
- Form Breakfast
- Invitation to end of year school trip, for example Blackpool Pleasure Beach



OUR LADY & ST JOHN
CATHOLIC COLLEGE

Attendance Information for Parents
September 2016

Attendance Matters – Every Day Counts!

At Our Lady & St John Catholic College we aim to fully develop the gifts and talents of each child. In doing so, we also prepare children for life after school and in to the future.

Attendance at school is a crucial aspect of this preparation as your child cannot learn if they are not present at school. Extensive research has been conducted to show the detrimental impact on attainment and attendance. For example:

- Pupils with no absence are 1.5 times more likely to achieve 5+ GCSE A*-C grades.
- Missing one day a week over 5 years is the equivalent of missing a school year.

How can I support my child?

To support your child in ensuring they attend school every day and on time you can:

- Establish good bed time routines. Have they set their alarm?
- Check that they have packed their bag with everything they need for the next day. Is their uniform ready?
- Have money available if they need to catch a bus.
- Not allow them to have a day off for their birthday.
- Ensure that appointments are made out of the school day (where possible).
- Send your child to school if they have over-slept.
- Only take holidays when school is closed.

Attendance Awareness

Each week during form time your child is informed of their attendance and records this in their diary. Your child has also been given an attendance target for the end of the school year, please discuss with them. You will hear them telling you what 'band' they are in. The bands are:

Blue	Red	Bronze	Silver	Gold
Below 90%	90 - 93%	93-95%	95% – 98%	98% or above

Every child should be aiming for 100% and to be in the Gold band. Attendance over 95%(Silver or Gold band) will enable your child to make good progress. Attendance below 95% will have a negative impact on their progress and below 90% (Blue) will have a severe impact.

If your child is absent from school for any reason you should contact school on each day of the absence on 01254 588 388, option 1.

How we will support you

We will notify you if your child has not arrived at school. If we leave a message please do contact us.

At times we may ask you to attend a short meeting to discuss your child's attendance. It is necessary for you to attend. At the meeting, we will agree an improvement plan. Home visits may be conducted for children whose attendance is a concern.