



17 September 2021

Dear Parents/Carers,

Next week we will welcome prospective pupils and Parents into school for the first time in over 18 months to showcase what we do at Our Lady & St John Catholic College. Our Open Morning will run from 8.30am-10am and will include tours so that Parents and Year 5/6 pupils can see our school in action. In the evening school will be open from 5-8pm so that we can share a wider school experience with our future pupils and their families.

Your son/daughter may well be asked to support a Faculty in demonstrating some of the activities we undertake both in lessons and beyond the curriculum and we would very much appreciate your support in allowing them to attend. A separate letter will be sent to you, to seek your permission, if this is the case.

In order to allow for staff to fully prepare for the Open Evening school will **close early on Wednesday 22nd September at 1.45pm**. The school buses have been booked for this time but should you need us to take care of your child until the normal school finishing time this can be accommodated. Please let your child's form tutor know using the reply slip below.

Yours faithfully,

Mrs CEM Spicer
Deputy Headteacher

REPLY SLIP to the form tutor:

I have received the letter regarding the early school closure and would like my child _____ (name) in _____ (Form) to remain in school until 2.45pm.

Signed: _____ (Parent/Carer)